

LIBRARY TECHNOLOGY CERTIFICATE OF ACHIEVEMENT

The Library Technology certificate trains students for careers in libraries or information management using print media as well as technology. The program is designed to prepare individuals for entry level employment in a public, school, academic, or special library or an information center.

Code	Title	Units
Required Courses:		
LIB 063	Reader's Advisory	2
LIB 064	Introduction to Library Services	2
LIB 065	Public Services	2
LIB 066	Acquisitions	2
LIB 067	Cataloging and Classification	2
LIB 070	Library Technology and Computer Services	2
LIB 098	Library Technology Work Experience ¹	1-4
LIB 110	Information Literacy and Research	3
One course from the following:		
LIB 062	Care and Repair of Library Materials	1
LIB 071	Youth Services and Programs	2
LIB 072	School Library Media Centers	2
LIB 073	Library Digital Archives and Resources	2
Total Units		17-21

¹ LIB 098 may be waived if the student has been employed in a library for at least one year at full-time (or equivalent). See Department Chair for additional information.

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

This is a Gainful Employment Program

Program Learning Outcomes

At the completion of this program, students will be able to:

- Utilize the correct technology and media for library services.
- Classify library materials in a variety of library environments such as schools, specialized, public and academic.
- Apply the fundamentals of public services and technical services.
- Describe the purposes, processes, and goals of the different departments within a library, including technical, public, and reference services.